

New York State Convention of Universalists

Grant/Loan Application

For
Unitarian Universalist Societies and Organizations

**Reaching out to your community?
Collaborating with other UU organizations?
Starting an exciting new program?
Looking to expand and strengthen your society?
Engaging in leadership training?**

Innovative programs take initiative.
They require finances.

**If you have the initiative,
the New York State Convention of Universalists
may have the finances.**

Submit a grant proposal or a capital-project loan application
to the New York State Convention of Universalists (NYSCU).

Annual deadline for submission is January 31st.

(This is a hard deadline: except in emergencies, proposals or applications postmarked
or electronically dated after 11:59 pm on Jan. 31 will not be considered.)

NEW YORK STATE CONVENTION OF UNIVERSALISTS
GRANTS AND LOANS PROGRAM

Each year the New York State Convention of Universalists (NYSCU) accepts proposals for funding under its Grants and Loans program. Applications must be postmarked or electronically dated by 11:59 pm on January 31 of a given year to be considered in that year's funding cycle (e.g., by 11:59 on January 31, 2017, to be considered for 2017 funding). This program is intended to fulfill the guidelines of the NYSCU Mission Statement, found on page 3.

The major objectives of the program are to:

- A. Support the development of innovative programs that will enhance the effectiveness of Unitarian Universalist Societies, primarily in New York State, and organizations affiliated with the Unitarian Universalist Association. Programs in this category may include, but are not limited to, social concerns, growth of the local society or of Unitarian Universalism, and improved methods of operation within a society.
- B. Support the documentation and dissemination of Universalist history and of the on-going significance of Universalism within the Unitarian Universalist movement.
- C. Support select capital projects.
- D. Support leadership development in congregations through scholarship aid for participation in relevant workshops, training sessions, and the like.

The Board of Trustees encourages submission of applications that meet one or more of the above criteria. Projects that serve several congregations, or that can be demonstrated and then applied at other churches and/or fellowships, are especially welcome. Applications should not request substantial funds for honoraria for work performed or for salaries.

Lists of projects funded in the recent past can be found on the Convention website (www.nyscu.org).

Capital improvement projects ("bricks and mortar") will be considered for loans, but not for grants.

Deadline: January 31 each year

(This is a hard deadline: except in emergencies, proposals postmarked after January 31 will not be considered.)

Proposals will be considered annually at the spring meeting of the NYSCU Board. Decisions regarding proposals will be sent to all applicants by April 30th. If a grant is awarded, the Grants and Loans Chair will send a Project Progress form to all successful applicants in August of the award year. Completed forms should be sent to the Grants and Loans Chair by September 20th for presentation at the Annual Meeting of the Convention, usually in October. A final report is due at the completion of the project. Funds granted but not claimed by December 31 of the granting year shall be forfeited.

Applications for grants or loans should be mailed to: Tom Hackett, G & L Chairperson, 70 Wall Street, Kingston, NY 12401. ***Note: If sending by email, please request a return receipt (if your email program supports that function). In any case, please contact the G & L Chairperson (845-464-2177) if you do not receive an acknowledgment within five days.***

THE MISSION OF THE NEW YORK STATE CONVENTION OF UNIVERSALISTS IS:

1. To promote growth of Unitarian Universalism, primarily in New York State, through support of innovative programs carried out by UU Societies and associated organizations.
2. To promote awareness and appreciation of, and literacy in, both Universalist history and contemporary value of basic Universalist concepts; and
3. To carry out such functions as necessary to administer the NYSCU Service Gratuity Program; to hold, maintain or dispose of real and personal property deeded to the Convention; and to maintain a relationship with the St. Lawrence Foundation for Religious Education.

THE MISSION OF THE NEW YORK STATE CONVENTION SHALL BE ACHIEVED THROUGH THE FOLLOWING ACTIONS:

- A. Funding of proposals which develop public awareness and interest in Unitarian Universalism and which will lead to support or activity in furtherance of the UU movement.
- B. Funding of proposals which promote growth through improved operations in local societies.
- C. Funding of the publication or presentation of an Annual or Biennial paper related to Universalist Heritage and its contemporary value.
- D. Pursuit of the above through the administrative action of the Executive Board of the Convention; and
- E. Carrying out of such additional responsibilities as are required under its By-Laws and the statutes under which the New York State Convention of Universalists is incorporated.

August 2016

Note: When submitting your application, please detach the first three pages.

NYSCU Grant or Loan Application

Grant _____ **Loan** _____ **Application Date** _____

Applicant Organization _____

Title of Project _____

Approved by:
_____ Local Congregation Board _____ Affiliate Org. Board or other Group _____ UU Camp

Contact Person _____

Title/Position _____

Mailing Address _____

Telephone (____) _____ Cell _____

E-mail _____ Website _____

TYPE OF PROJECT (*CHECK ONE*)

- _____ A. Innovative Program
- _____ B. Regional program or Multiple Congregations Proposal
- _____ C. Universalist History or Significance of Universalism Today
- _____ D. Capital Project (Loan Applications *Only*)
- _____ E. Assistance to New Congregations
- _____ F. Scholarship for Leadership Training

Total amount requested \$ _____ Starting date _____ Ending date _____

Have NYSCU funds been provided to this organization previously?

Yes _____ No _____ If so, what year(s)? _____

Would additional NYSCU funds be required to complete this project? Yes _____ No _____

Identify other organizations asked for funding for this project:

Organization	Amount	Received? Yes/No/Pending
_____	_____	_____
_____	_____	_____
_____	_____	_____

If funding is for a leadership training scholarship, please provide name, location, and date of program.

An accompanying letter from your society or organization will often help the Board get a sense of local priorities.

Provide a brief description of the project, its purposes and values, and the work to be accomplished. Attach additional pages if necessary.

Project Budget: Estimate cost of each applicable category.

Category (e.g., honoraria, publicity, travel, copying, etc. [please specify])

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Total Request (should equal amount on p. 4) _____

Please provide a summary budget for the present year for your congregation or UUA affiliated organization.

Income

Pledge Income	_____
Endowment Income	_____
Other Income (e.g. Bldg. Rental)	_____
Fundraising	_____
TOTAL	_____

Expenses

Salaries	_____
Administrative Expenses	_____
Maintenance	_____
Religious Education	_____
UUA Annual Program Fund	_____
Other	_____
TOTAL	_____

Number of members _____ Number of pledge units _____

Change in pledge income this year _____

Change in membership this year _____

Number of **“Chalice Lighters”** _____

Fair share congregation (past year) Yes____ No____

Are you a Fair Compensation congregation? Yes____ No____

Identify organizational participation in training programs relative to leadership, canvass, growth, religious education, or long-range planning.

LOANS ONLY: Outline provisions anticipated for repayment. **Please note: loans are interest free and awarded for a term of three (3) years, starting the day the loan contract is signed by the applicant's representative (Closing Date), providing that repayment is timely made.** Starting the first (1st) day of the fourth (4th) year, interest on any unpaid amount begins to accrue at the prime rate in effect on the third (3rd) anniversary of the Closing Date until repaid in full.